

(INSERT YOUR COMPANY LOGO HERE)	Project Name:	Project Number:
	Building Address:	

Hot Work Permit (Authorization)

This Hot Work Authorization Permit is required for any Hot Work conducted on site (i.e., any open flame or spark producing activity or tool).

Instructions

- A. Field verify Pre-Hot Work Checklist conditions have been addressed.
 B. If the Checklist conditions have not been addressed do not proceed with the work.
 C. If the Checklist conditions have been addressed then proceed with Authorizing the Hot Work Permit.
 D. Complete and retain this permit in the Hot Work Permit Binder.
 E. Issue the Fire Guard Log for this Hot Work Permit. It is to be returned at end of shift. Place in Permit Binder with original HWP indicating the activity is closed out.

HOT WORK BEING DONE BY:	Pre-Hot Work Checklist (please tick as required):
<input type="checkbox"/> Subcontractor Company Name	<p>1. Equipment:</p> <p><input type="checkbox"/> Available sprinklers, hose streams and extinguishers are available and operable.</p> <p><input type="checkbox"/> Facility Approved actions have been taken to prevent accidental operation of automatic fire detection systems. Smoke detectors de-activated on floor.</p> <p>2. Requirements within 35 feet of work area:</p> <p><input type="checkbox"/> Flammable liquids, dust, lint, and oil deposits removed.</p> <p><input type="checkbox"/> Floor swept clean.</p> <p><input type="checkbox"/> Combustible floors wet down/covered with fire-resistant sheeting.</p> <p><input type="checkbox"/> Remove other combustibles where possible, otherwise protect with fire-resistant cover or metal shields.</p> <p><input type="checkbox"/> All wall and floor openings covered.</p> <p><input type="checkbox"/> Combustibles on other side of walls moved away.</p> <p>3. Fire Guard / Hot Work area monitoring:</p> <p><input type="checkbox"/> Fire Guard will be provided during hot work activity and will continue for 30 minutes after hot work stops.</p> <p><input type="checkbox"/> Fire Guard is supplied with Subcontractor fire extinguisher(s).</p> <p><input type="checkbox"/> Fire Guard required for adjoining areas and below when sparks and slag are not controlled at working level.</p> <p><input type="checkbox"/> Required Hot Work Permit is readily available in the field.</p> <p><input type="checkbox"/> Fire Guard Log is being completed in the field and turned in at end of shift.</p>
<input type="checkbox"/> Subcontractor Company Name	
<input type="checkbox"/> Smoke detectors are turned off for duration of Hot Work Permit.	
<input type="checkbox"/> Facility Hot Work Permit to be returned at close of activity or end of shift.	
Building Location and Floor	
Nature of Job (Burning/Welding)	
Name of Hot Work Operator	
Operator's License Number (if applicable)	
Name of Fire Guard	
Fire Guard's License Number (if applicable)	
I verify the above location has been examined, the precautions checked on the Required Pre-Hot Work Checklist have been taken to prevent fire and permission is authorized for work.	
Name:	
Signature:	
Time:	Date: